



Stay at Work / Return to WorkSM

Modified Duty Guidelines

Construction Industry

Carpentry / Carpet Installation

Drywall / Excavation / General

CARPENTRY Transitional Duty Options

1. Answering phones
2. Attending classes or seminars
3. Calculating estimates
4. Calling in orders
5. Cleaning and inspecting tools
6. Cleaning break rooms
7. Compiling and updating safety manuals and MSD sheets
8. Conducting site, building, vehicle or other safety inspections/surveys
9. Counting inventory (rework, raw materials and warehouse items)
10. Driving parts and supplies
11. Feeding veneer casing wrapper
12. Filing
13. Handling mail
14. Inspection & Repair (fire extinguishers, smoke detectors and first-aid kits)
15. Packing
16. Performing safety checks of equipment
17. Purchasing
18. Restocking bathrooms
19. Restocking supplies (light)
20. Sanding
21. Sharpening
22. Site inspections
23. Stuffing envelopes
24. Supervising
25. Sweeping bag house
26. Tagging loads
27. Updating job descriptions
28. Working on paperwork or at the counter

CARPENTRY Moderate Duty Options

1. Applying wood finishes
2. Changing light bulbs
3. Cleaning house or site

4. Filling glue spreader machine
5. Gluing
6. Hammering (light)
7. Organizing shelves
8. Painting
9. Performing end feed on trim saw
10. Picking up wood chips
11. Repairing tools
12. Restocking supplies (moderate)
13. Sanding molding
14. Sharpening saws, drill bits and tools
15. Sorting tools
16. Sweeping

CARPET INSTALLATION – Transitional Duty Options

1. Acting as a runner
2. Answering phones
3. Calculating estimates
4. Checking or repairing safety equipment (fire extinguishers, smoke detectors and first-aid kits)
5. Checking pricing on invoices
6. Completing warehouse paperwork
7. Conducting in-store demonstrations
8. Conducting site, building, vehicle or other safety inspections/surveys
9. Counting inventory
10. Creating and rotating safety posters
11. Creating safety inspection checklists
12. Entering data in computer
13. Filing
14. Inspecting sites
15. Making aisle ramps
16. Marking warehouse tags
17. Organizing and sorting carpet samples
18. Reviewing and updating safety manuals, OSHA logs and MSD sheets
19. Scheduling jobs or employees
20. Setting up and making service or installation calls with customers
21. Stuffing envelopes
22. Supervising other employees
23. Updating job descriptions
24. Working in reception
25. Writing orders

CARPET INSTALLATION – Moderate Duty Options

1. Changing light bulbs
2. Cleaning the office or warehouse
3. Driving forklift

4. Installing (limited)
5. Measuring
6. Organizing tools and supplies
7. Picking up trash around building
8. Sweeping warehouse or office
9. Working in the warehouse

DRYWALL – Transitional Duty Options

1. Assisting crew with hoses
2. Conducting site, building, vehicle or other safety inspections/surveys
3. Counting inventory
4. Delivering parts to sites
5. Filing and entering data
6. Installing beads
7. Mixing mud
8. Performing final clean-up of site
9. Pre-rocking
10. Sanding
11. Screwing-off walls
12. Sorting tools
13. Spotting screws with mud
14. Sweeping and cleaning up at jobsite
15. Taping
16. Texturing
17. Wiping down walls
18. Wrapping windows

DRYWALL – Moderate Duty Options

1. Assisting metal stud framers
2. Installing Insulation

EXCAVATION – Transitional Duty Options

1. Answering phones
2. Cleaning lunchroom, bathrooms and offices
3. Conducting site, building, vehicle or other safety inspections/surveys
4. Counting inventory
5. Dispatching
6. Filing, copying and data input
7. Holding traffic control signs
8. Organizing logs in equipment trucks
9. Overseeing site safety walk-throughs
10. Reviewing and mailing invoices
11. Parts delivery to sites and shop
12. Safety equipment inspections
13. Spotting
14. Updating job descriptions

15. Updating safety manuals and MSD sheets

16. Viewing safety videos

EXCAVATION – Moderate Duty Options

1. Cleaning shop area

2. Counting length and depth of tile

3. Maintaining trucks and equipment

4. Operating equipment

5. Painting

6. Picking up yard and parking lots

7. Sweeping

8. Washing trucks and equipment

9. Washing windows

GENERAL CONSTRUCTION – Transitional Duty Options

1. Answering phones

2. Assisting in survey work

3. Attending classes and seminars

4. Breaking open shingle packs

5. Calculating estimates

6. Checking hoses for air levels

7. Cleaning, sorting and sharpening tools

8. Collecting time cards

9. Conducting site, building, vehicle or other safety inspections/surveys

10. Counting inventory

11. Counting shingles

12. Directing traffic

13. Filing

14. Gassing up equipment

15. Hosing off tools at the end of the workday

16. Inspecting sites

17. Light Painting

18. Light sanding

19. Loading staples

20. Monitoring eye wash stations, inspecting fire extinguishers and first-aid kits

21. Moving signs

22. Ordering supplies

23. Performing safety walk-throughs

24. Performing sales work

25. Reviewing invoices

26. Reviewing OSHA paperwork and programs

27. Running light errands and picking up supplies

28. Scheduling employees

29. Striking walls

30. Supervising other employees

- 31. Supplying water
- 32. Updating and compiling MSD sheets and safety manuals
- 33. Updating job descriptions
- 34. Using nail gun
- 35. Working in the front office

GENERAL CONSTRUCTION – Moderate Duty Options

- 1. Acting as the gopher at job sits
- 2. Assembling scaffolding
- 3. Assisting in masonry work
- 4. Assisting laborers with supplies
- 5. Cleaning trucks
- 6. Driving truck
- 7. Laying lines
- 8. Maintaining equipment
- 9. Organizing and purging tools and supplies
- 10. Patching
- 11. Performing cut-outs for electric outlets
- 12. Picking up site yards
- 13. Running cement mixer
- 14. Running materials
- 15. Scaling and measuring work
- 16. Sorting site tool boxes
- 17. Sweeping
- 18. Taping
- 19. Using powered wheel barrow
- 20. Working with the tar paper portion of roofing